

# Health Home Forms & When to Use Them

| Form     | Form Title                                                                                                                                                 | When to Use It                                                                                                                                                                                                      | Exclusions                                  | Timeframe                                           | Link                                                               |
|----------|------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------|-----------------------------------------------------|--------------------------------------------------------------------|
| DOH 5059 | Health Home Opt Out                                                                                                                                        | Adult member candidates who are located and choose not to enroll in Health Home services                                                                                                                            |                                             | Outreach Only                                       | <a href="#">DOH 5059 Instructions</a>                              |
| DOH 5055 | Health Home Patient Information Sharing Consent                                                                                                            | Member has agreed to enroll in HH services with a CMA.<br><b>Required for Health Home enrollment.</b>                                                                                                               |                                             | At time of intake                                   | GSI Resource Center for NYCHH 5055<br><a href="#">Instructions</a> |
| DOH 5058 | Health Home Patient Information Sharing Withdrawal of Consent                                                                                              | Enrolled member is voluntarily choosing to leave the CMAs Health Home program.                                                                                                                                      | Not to be used with a NOD for Disenrollment | At time of disenrollment                            | <a href="#">DOH 5058 Instructions</a>                              |
| DOH 5234 | Notice of Determination for Enrollment                                                                                                                     | Member has been reviewed and verified eligible for enrollment into a program and assigned to a care coordinator.                                                                                                    |                                             | With 3 days of member signing consent               | <a href="#">DOH 5234 Instructions</a>                              |
| DOH 5235 | Notice of Determination for Disenrollment                                                                                                                  | Enrolled member whose discharge is being initiated by the HH or CMA and member is not voluntarily deciding to close their case.                                                                                     | Not to be used with a DOH 5058              | 10 days prior to the closure of member's case       | <a href="#">DOH 5235 Instructions</a>                              |
| DOH 5236 | Notice of Determination for Denial of Enrollment                                                                                                           | Member candidate has been reviewed and does not meet eligibility for the HH program.                                                                                                                                |                                             | Within 2 weeks of outreach intake/evaluation        | <a href="#">DOH 5236 Instructions</a>                              |
| DOH 2557 | Authorization for the Release of Health Information and Confidential HIV-Related Information                                                               | Permits individuals to use a single form for the release of general health and/or HIV-related information to single or multiple providers. Cannot be used for mental health & substance use.                        | Cannot be used in place of the DOH 5055     | During an enrollment period                         | <a href="#">DOH 2557 Instructions</a>                              |
| DOH 5032 | Authorization for Release of Health Information (including Alcohol/Drug Treatment & Mental Health Information) & Confidential HIV/AIDS-related information | To facilitate sharing of substance use, mental health, medical & HIV related information between multiple providers to discuss and facilitate an individual's care to ensure coordinated & comprehensive treatment. | Cannot be used in place of the DOH 5055     | During an enrollment period                         | <a href="#">DOH 5032 Instructions</a>                              |
| DOH 5230 | Functional Assessment Consent                                                                                                                              | Used for non-HH members (SDE project), who are going to have the HARP eligibility assessment completed in the UAS-NY                                                                                                | Not required for those who signed a 5055    | Suggested if member is denying the HARP eligibility | <a href="#">DOH 5230</a>                                           |